

## STUDENT SCHEDULES 2020-2021

Dear Student,

You can view your tentative schedule in Powerschool beginning Wednesday, August 12. This year, with additional master scheduling demands, all students are asked to honor course requests already made. Work is being done to ensure student schedules are balanced as much as possible. Section balancing and potential additional changes in the master schedule may alter schedules prior to first day of school. You should log into Powerschool before the 9am advisory meeting on August 17 to view your final schedule.

If you are unable to log into Powerschool, you can call 919/570-5600 to request a copy by mail. While general schedule change requests will NOT be accepted, course corrections will be considered for students who have any of the circumstances below:

- |   |   |
|---|---|
| 1-Specific course(s) needed for promotion and/or graduation   | 4-Student does not meet the prerequisite for scheduled course (i.e. did not earn credit in needed course) |
| 2-Student is scheduled for a course that was not requested (primary and alternate course selections will be used to verify) | 5 – Student desires to increase rigor (approved only if space is available)                               |
| 3 – Student is scheduled for a course in which he/she already has credit  |   |

**\*\*\*If your request does not meet any of the reasons of above, it may not be approved.**

Submit correction requests via wcpss student email to [heritagehsschedule@wcpss.net](mailto:heritagehsschedule@wcpss.net). You can utilize any electronic device with internet access. You do not need a specific login username and password to submit a request but you must use your wcpss student email account. Emails sent from personal emails and emails sent directly to counselors regarding course corrections will experience a significant delay in reply.

**Course correction requests can be submitted starting Wednesday, August 12, 2020 until 8am to Friday, August 21, 2020 at 2pm.**

**If you meet the criteria above, follow these instructions:**

1. Using your wcpss email account (access email from student section of HHS website), address a message to [heritagehsschedule@wcpss.net](mailto:heritagehsschedule@wcpss.net).
2. Type the student first name, last name and grade level in the subject line.
3. In your message, state (A) the number of your circumstance (1, 2, 3, 4 or 5 from the specific circumstances above), (B) specifically the course that requires a correction, and (C) the course that needs to be added. Note, if your request does not meet any of the reasons above, it may not be approved.
4. Click "send" to have your request submitted.
5. Check your wcpss student email account within 48 business hours for a reply.